

# APPLE VALLEY GUN CLUB

## BOARD OF DIRECTORS WORKSHOP

May 3, 2023

Notice of Meeting: This workshop was scheduled via an event request submitted by Secretary, Dina McKinney, at the March 2023 monthly meeting of the Board, and was approved unanimously.

Called to order: 6:00 p.m.

All recite the Pledge of Allegiance

Present: Cathy Westmoreland, Debbie Harris, Matt McCourt, Dina McKinney, Tim Neubauer, Bill Stephens, Larry Mason, Jason Myskow, Wendy Stephens, Jonathan Weldy, Tracey Graham, Jenaraye Graham

Absent: Allen Rutledge (Excused Absence)

President's Announcement: This is a workshop. No decisions can be made outside the presence of the membership.

### Topics of Discussion:

1. Tim
  - a. **Report on FFL status and Draft letter to legal:** Jonathan drafted a letter, and it was sent to Michel & Assoc re: FFL responsible party liability/club liability. Tim and Jonathan spoke to the lawyer, and he explained what the other clubs do; the Board of Directors are the responsible parties. Each director would have a COE. They discussed various scenarios. Jonathan explained his concerns about asking someone to take on the liability. The attorney said there needs to be a responsible party and unless there is criminal intent then the worst thing that would happen is the license would be revoked. Jonathan further explained the various scenarios. There is something called an "associated person" working under the person on the actual license. Jonathan said what he would do is shut down firearm access, limit it, and reissue with training to only the necessary people. This would be a manageable liability. The responsible party has the full right to make decisions about the firearms on the property. Lengthy discussion held. Tim talked to Dave Smith, and he said he is still interested, so Tim gave him the information to contact the attorney to help him get his COE. Question presented about who has and how to manage control of all the safes. Tim would like to find another 1 or 2 people

that would be willing to be the FFL. A subcommittee should be created to figure out who should have access (re-keying, logging access, creating policy, signing guns in and out, etc.), starting through the Safety Committee.

- b. **BYLAW Amendment** - BOD & GM amend the publishing deadlines for Agendas from 10 days prior to the meeting to 72 hours prior to the meeting. Tim explained the reasoning that the workshop time frame does not give enough time to get items to the agenda. No one is opposed. Take this to the membership.
- c. **BYLAW/POLICY Amendment** - remove requirements for printed/mailed newsletters and printed foundational documents for the new member packages. Discussion held. Tabled.
- d. **BYLAW/POLICY Amendment** - Elected Officers & Board Candidate requirements - similar to CRPA. Passed around was a questionnaire for reference. Tracey said he served two terms as president because no one else stepped up. If we make it more difficult to get Board members, the concern is there won't be any people willing to serve. We need to be better at leadership development and recruit people that have a vested interest. The idea is to increase the quality of the candidates and not limit the candidates. If this is of interest, we can bring this back. Tabled.

2. Debbie:

- a. **Memorial Garden update:** This is still coming along. Flowers are planted and the sprinkler system is in. Deb will give an update at the Board meeting. We will consider making a dedication at our 4th of July event at the club.
- b. **Time frame for ALL leadership** to do training requirements (example BOD has 14 days): Deb thinks we have to set a deadline. If the leadership team does not complete the requirements (Matrix) within the timeframe and are out of compliance, they cannot participate. She would love to see the CCW background check be accepted. Tim read the response from the attorney on this matter. It appears a CCW would be acceptable in lieu of other options. Deb will draft a policy change and we will review it with the membership.
- c. **Dog policy (Matt):** Deb revised the wording of the revised policy. Jonathan distinguished between the venues for training. Discussion held. Deb will bring the revision back to the Safety Committee.
- d. **Bureau of Security and Investigative Services (BSIS)** who want to use our range for bi-monthly training- Deb explained what BSIS is and their qualification process. Their time frame shouldn't conflict with our calendar. There would be some income for the club billed via invoice. Deb said that we would draw up a contract and they would provide their insurance. Jonathan wants to make sure we are keeping in mind the benefit to the membership and setting a precedent. Consider a one-year contract with a thirty-day out clause and a probationary period. Jonathan will create a memorandum and get it to Dina

to prepare a contract. Once an event request comes in we will take this one to the membership for approval.

3. Dina

- a. **Copy service contract v. Copy charges update:** Dina has two companies that she is in communication with. Both have sent in questionnaires that need to be completed to obtain a quote.
- b. **Website Hosting update:** hosting has been moved to Shoreline Marketing.
- c. **Rodeo Flag:** Deb will get a quote from Hatrix for the flag and another banner. Jonathan said to just submit reimbursement for it.
- d. **Table at Patriot Armory Grand Opening:** Dina and Cathy will run the booth.

4. Larry

- a. **Active Law Enforcement and Fire first responders to Bylaws policy:** Larry would like to waive the initiation fee. Discussion held. Jonathan would like to limit it until we know how many people we are looking at. Jonathan would like to test this via a scholarship or a reimbursement prior to putting it into the Bylaws. Larry was fine with this. This concept is agendized. Larry will prepare a draft.
- b. **Consider changing the “Private Club” sign to “Members Only Club”** and consider adding a phone number for emergencies. Discussion held on the reason for the sign in the first place.
- c. **Add/purchase the url [www.AVGCJOIN.com](http://www.AVGCJOIN.com)** Dina will talk to Laura.
- d. **Add age verification to the website?** Dina will talk to Laura to get this up.
- e. **Develop a non-NRA club “Risk management” plan** – be proactive not reactive. Discussion held on insurance, classes, materials, etc. if the NRA goes under. It's a reactive situation and not necessary to spend a lot of time on it at this point.

5. Open Discussion:

- a. Jonathan will be sending out our taxes to the Board for review
- b. Bill would like to see a list for volunteer hours to be given out, who to contact for what type of work. This is discussed in orientation as well.
- c. Tracey will give a little bump to All-American Janitorial to do a better job at cleaning.
- d. Bill wondered about who painted at the rifle range and all commented on the terrible job done with the painting. What could be fixed has been fixed.
- e. Larry advised the rifle range power supply is unprotected.

8:22 pm adjournment

Respectfully Submitted,  
Dina McKinney, Secretary  
Apple Valley Gun Club